

# KAEO SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

**Ministry Number:** 1019  
**Principal:** Paul Barker  
**School Address:** State Highway 10  
**School Postal Address:** P O Box 9, Kaeo, 0448  
**School Phone:** 09 405 0099  
**School Email:** office@kaeo.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Marco Van Den Broek	Chairperson	Elected	May 2022
Paul Barker	Principal	ex Officio	
Gareth Megginson	Parent Rep	Elected	May 2022
Glenys Grace	Parent Rep	Elected	May 2022
Wiki Todd	Parent Rep	Elected	May 2022
Stephanie Campbell	Staff Rep	Elected	May 2022

**Accountant / Service Provider:** Education Services Ltd

# **KAEO SCHOOL**

Annual Report - For the year ended 31 December 2020

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# Kaeo School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

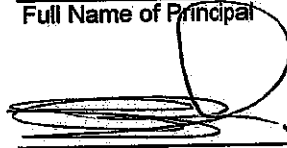
The School's 2020 financial statements are authorised for issue by the Board.

Marco Van den Broek.  
Full Name of Board Chairperson

  
Signature of Board Chairperson

31 May 2020  
Date:

Paul Barker  
Full Name of Principal

  
Signature of Principal

31 May 2020  
Date:

**Kaeo School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	1,467,504	1,169,935	1,264,862
Locally Raised Funds	3	29,704	16,300	54,617
Interest income		3,140	2,500	5,881
Gain on Sale of Property, Plant and Equipment		246	-	174
		<u>1,500,594</u>	<u>1,188,735</u>	<u>1,325,534</u>
<b>Expenses</b>				
Locally Raised Funds	3	15,483	10,500	21,226
Learning Resources	4	946,322	802,328	871,982
Administration	5	88,445	79,350	79,189
Finance		582	161	446
Property	6	291,692	263,955	270,200
Depreciation	7	24,672	26,641	26,799
		<u>1,367,196</u>	<u>1,182,935</u>	<u>1,269,842</u>
<b>Net Surplus / (Deficit) for the year</b>		<b>133,398</b>	<b>5,800</b>	<b>55,692</b>
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><b>133,398</b></u>	<u><b>5,800</b></u>	<u><b>55,692</b></u>

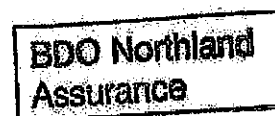
The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

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**Kaeo School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		<u>438,907</u>	<u>408,797</u>	<u>383,215</u>
Total comprehensive revenue and expense for the year		133,398	5,800	55,692
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		4,889	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
<b>Equity at 31 December</b>	21	<u>577,194</u>	<u>414,597</u>	<u>438,907</u>
Retained Earnings		577,194	414,597	438,907
<b>Equity at 31 December</b>		<u>577,194</u>	<u>414,597</u>	<u>438,907</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



**Kaeo School**  
**Statement of Financial Position**  
As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	326,135	315,513	333,353
Accounts Receivable	9	81,594	52,047	50,593
GST Receivable		45,425	7,854	6,670
Prepayments		5,596	4,796	4,733
Inventories	10	532	1,919	1,356
Funds owed for Capital Works Projects	15	16,753	-	17,706
		<u>476,035</u>	<u>382,129</u>	<u>414,411</u>
<b>Current Liabilities</b>				
Accounts Payable	12	88,239	105,467	80,737
Provision for Cyclical Maintenance	13	-	21,189	63,636
Finance Lease Liability - Current Portion	14	3,095	3,365	2,603
		<u>91,334</u>	<u>130,021</u>	<u>146,976</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>384,701</b>	<b>252,108</b>	<b>267,435</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	208,944	165,368	183,984
		<u>208,944</u>	<u>165,368</u>	<u>183,984</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	12,898	-	11,189
Finance Lease Liability	14	3,553	2,879	1,323
		<u>16,451</u>	<u>2,879</u>	<u>12,512</u>
<b>Net Assets</b>		<u><u>577,194</u></u>	<u><u>414,597</u></u>	<u><u>438,907</u></u>
<b>Equity</b>		<u><u>577,194</u></u>	<u><u>414,597</u></u>	<u><u>438,907</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

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**Kaeo School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

	2020	2020	2019
Note	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
<b>Cash flows from Operating Activities</b>			
Government Grants	453,956	376,042	375,837
Locally Raised Funds	28,686	16,300	54,667
Goods and Services Tax (net)	(38,755)	-	1,184
Payments to Employees	(195,112)	(202,081)	(186,050)
Payments to Suppliers	(161,087)	(359,480)	(140,189)
Cyclical Maintenance Payments in the year	(61,206)	-	(8,713)
Interest Paid	(582)	(161)	(446)
Interest Received	3,772	2,500	6,146
	<u>29,672</u>	<u>(166,880)</u>	<u>102,436</u>
<b>Net cash from/(to) Operating Activities</b>			
<b>Cash flows from Investing Activities</b>			
Proceeds from Sale of Property Plant & Equipment (and Intangibles)	-	-	174
Purchase of Property Plant & Equipment (and Intangibles)	(42,928)	(17,000)	(42,964)
	<u>(42,928)</u>	<u>(17,000)</u>	<u>(42,790)</u>
<b>Net cash from/(to) Investing Activities</b>			
<b>Cash flows from Financing Activities</b>			
Furniture and Equipment Grant	4,889	-	-
Finance Lease Payments	(1,784)	(2,250)	(1,030)
Funds Held for Capital Works Projects	2,933	-	(226,906)
	<u>6,038</u>	<u>(2,250)</u>	<u>(227,936)</u>
<b>Net cash from/(to) Financing Activities</b>			
	<u>(7,218)</u>	<u>(186,130)</u>	<u>(168,290)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>			
Cash and cash equivalents at the beginning of the year	8	333,353	501,643
Cash and cash equivalents at the end of the year	8	<u>326,135</u>	<u>333,353</u>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

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# Kaeo School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Kaeo School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

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### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

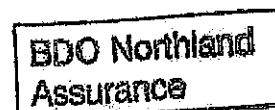
#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.



**Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.



## **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

## **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	40 years
Furniture and Equipment	5-18 years
Information and Communication	4 years
Motor Vehicles	5 years
Leased Assets	3 years
Library Resources	8 years
Leased assets held under a Finance Lease	Term of Lease

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## **l) Intangible Assets**

### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

### **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

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#### **o) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### **p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **s) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

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**u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

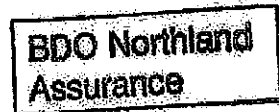
Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	440,701	374,300	365,934
Teachers' Salaries Grants	758,970	629,728	693,946
Use of Land and Buildings Grants	186,131	164,165	176,902
Resource Teachers Learning and Behaviour Grants	-	-	1,660
Other MoE Grants	81,702	1,742	26,420
	<b>1,467,504</b>	<b>1,169,935</b>	<b>1,264,862</b>

The school has opted in to the donations scheme for this year. Total amount received was \$24,150.

Other MOE Grants total includes additional COVID-19 funding totalling \$3067 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	2,849	5,000	12,866
Bequests & Grants	8,078	-	16,332
Activities	2,722	6,500	8,865
Trading	15,295	4,800	16,554
Fundraising	760	-	-
	<b>29,704</b>	<b>16,300</b>	<b>54,617</b>
<b>Expenses</b>			
Activities	1,546	-	8,712
Trading	13,379	10,500	12,514
Fundraising (Costs of Raising Funds)	558	-	-
	<b>15,483</b>	<b>10,500</b>	<b>21,226</b>
	<b>14,221</b>	<b>5,800</b>	<b>33,391</b>

*Surplus for the year Locally raised funds*

## 4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	27,630	27,100	25,691
Library Resources	311	1,000	1,197
Employee Benefits - Salaries	907,514	755,478	835,361
Staff Development	4,458	13,750	5,718
Equipment Repairs	6,409	5,000	4,015
	<b>946,322</b>	<b>802,328</b>	<b>871,982</b>

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## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	4,100	4,100	4,000
Board of Trustees Fees	2,340	2,000	2,470
Board of Trustees Expenses	402	4,600	2,252
Communication	4,637	3,700	3,871
Consumables	11,211	10,000	12,467
Other	17,219	12,400	11,492
Employee Benefits - Salaries	36,814	32,000	32,223
Insurance	3,474	4,000	3,286
Service Providers, Contractors and Consultancy	8,248	6,550	7,128
	<b>88,445</b>	<b>79,350</b>	<b>79,189</b>

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	4,263	3,600	2,842
Cyclical Maintenance Expense	(721)	8,709	9,724
Grounds	4,172	7,200	4,699
Heat, Light and Water	18,866	18,300	20,017
Rates	5,200	3,000	4,897
Repairs and Maintenance	18,501	14,150	4,678
Use of Land and Buildings	186,131	164,165	176,902
Security	979	500	49
Employee Benefits - Salaries	54,381	44,331	41,512
Consultancy And Contract Services	(80)	-	4,880
	<b>291,692</b>	<b>263,955</b>	<b>270,200</b>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Building Improvements	4,576	3,907	3,930
Furniture and Equipment	8,426	8,106	8,155
Information and Communication Technology	7,334	10,836	10,900
Leased Assets	3,973	3,381	3,401
Library Resources	363	411	413
	<b>24,672</b>	<b>26,641</b>	<b>26,799</b>

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**8. Cash and Cash Equivalents**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	103,595	92,973	110,813
Short-term Bank Deposits	222,540	222,540	222,540
<b>Cash and cash equivalents for Statement of Cash Flows</b>	<b>326,135</b>	<b>315,513</b>	<b>333,353</b>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

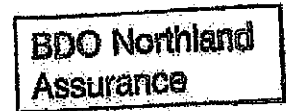
Of the \$326,135 Cash and Cash Equivalents \$3,365 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

**9. Accounts Receivable**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	1,785	817	767
Banking Staffing Underuse	18,383	7,110	-
Interest Receivable	128	1,025	760
Teacher Salaries Grant Receivable	61,298	43,095	49,066
	<b>81,594</b>	<b>52,047</b>	<b>50,593</b>
Receivables from Exchange Transactions	1,913	1,842	1,527
Receivables from Non-Exchange Transactions	79,681	50,205	49,066
	<b>81,594</b>	<b>52,047</b>	<b>50,593</b>

**10. Inventories**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	-	795	642
Uniform	532	1,124	714
	<b>532</b>	<b>1,919</b>	<b>1,356</b>



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	119,496	-	-	-	(4,576)	114,920
Furniture and Equipment	44,799	33,068	-	-	(8,426)	69,441
Information and Communication Tech	14,690	9,670	-	-	(7,334)	17,026
Leased Assets	3,484	6,772	(67)	-	(3,973)	6,216
Library Resources	1,515	189	-	-	(363)	1,341
<b>Balance at 31 December 2020</b>	<b>183,984</b>	<b>49,699</b>	<b>(67)</b>	<b>-</b>	<b>(24,672)</b>	<b>208,944</b>

The net carrying value of equipment held under a finance lease is \$6,216 (2019: \$3,484)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building Improvements	155,001	(40,081)	114,920
Furniture and Equipment	309,246	(239,805)	69,441
Information and Communication	147,880	(130,854)	17,026
Motor Vehicles	5,202	(5,202)	-
Leased Assets	11,325	(5,109)	6,216
Library Resources	50,586	(49,245)	1,341
<b>Balance at 31 December 2020</b>	<b>679,240</b>	<b>(470,296)</b>	<b>208,944</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	100,516	22,910	-	-	(3,930)	119,496
Furniture and Equipment	42,452	10,502	-	-	(8,155)	44,799
Information and Communication Tech	16,664	8,926	-	-	(10,900)	14,690
Leased Assets	5,753	1,132	-	-	(3,401)	3,484
Library Resources	1,302	626	-	-	(413)	1,515
<b>Balance at 31 December 2019</b>	<b>166,687</b>	<b>44,096</b>	<b>-</b>	<b>-</b>	<b>(26,799)</b>	<b>183,984</b>

The net carrying value of equipment held under a finance lease is \$3,484 (2018: \$5,753)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	155,001	(35,505)	119,496
Furniture and Equipment	277,414	(232,615)	44,799
Information and Communication	138,211	(123,521)	14,690
Motor Vehicles	6,178	(6,178)	-
Leased Assets	10,140	(6,656)	3,484
Library Resources	50,397	(48,882)	1,515
<b>Balance at 31 December 2019</b>	<b>637,341</b>	<b>(453,357)</b>	<b>183,984</b>

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## 12. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	9,480	47,876	10,411
Accruals	3,100	3,910	4,000
Banking Staffing Overuse	5,549	-	5,549
Employee Entitlements - Salaries	61,298	43,095	49,066
Employee Entitlements - Leave Accrual	8,812	10,586	11,711
	<u>88,239</u>	<u>105,467</u>	<u>80,737</u>
Payables for Exchange Transactions	88,239	105,467	80,737
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>88,239</u>	<u>105,467</u>	<u>80,737</u>

The carrying value of payables approximates their fair value.

## 13. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	74,825	12,480	73,814
Increase to the Provision During the Year	8,073	8,709	9,724
Adjustment to the Provision	(8,794)	-	-
Use of the Provision During the Year	(61,206)	-	(8,713)
Provision at the End of the Year	<u>12,898</u>	<u>21,189</u>	<u>74,825</u>
Cyclical Maintenance - Current	-	21,189	63,636
Cyclical Maintenance - Term	12,898	-	11,189
	<u>12,898</u>	<u>21,189</u>	<u>74,825</u>

## 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	3,553	3,365	2,603
Later than One Year and no Later than Five Years	3,791	2,879	1,323
	<u>7,344</u>	<u>6,244</u>	<u>3,926</u>

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## Statement of Variance – Writing 2020

Goal: To raise the levels of Writing.

Achievement Target for 2020:

*That 83% of all children will be spelling at or above the expected level for their age at 30 November 2020.*

<p><u>Position at the end of 2019</u> 80.59% of all students were writing at or above the level expected for their age.</p> <p>13.66% of all students were writing one level below that expected for their age.</p> <p>5.75% of all students were writing at a level that identifies them as 'At Risk' for their age.</p> <p>78.27% of all Maori students were writing at or above the level expected for their age.</p> <p>15.65% of all Maori students were writing one level below that expected for their age.</p> <p>6.08% of all Maori students were writing at a level that identifies them as 'At Risk' for their age.</p>	<p><u>Result for 2020</u> 71.52% of all students were writing at or above the level expected for their age.</p> <p>24.05% of all students were writing one level below that expected for their age.</p> <p>4.43% of all students were writing at a level that identifies them as 'At Risk' for their age.</p> <p>63.48% of all Maori students were writing at or above the level expected for their age.</p> <p>30.43% of all Maori students were writing one level below that expected for their age.</p> <p>6.09% of all Maori students were writing at a level that identifies them as 'At Risk' for their age.</p>
<p><u>Discussion of Variance</u> Target was close to being achieved and writing continues to be a strength of Kaero School.</p>	<p><u>Future Direction</u></p> <ul style="list-style-type: none"> <li>• Continue to set clear, agreed achievable goals.</li> <li>• Use writing exemplars to guide teaching at writing time.</li> <li>• Further develop writing pedagogy in new staff by using 'in school expert'.</li> <li>• Look to relationship based teaching as a conduit to further developing writing.</li> </ul>



## Statement of Variance – Spelling 2020

Goal: To raise the levels of Spelling.

Achievement Target for 2020:

*That 80% of all children will be spelling at or above the expected level for their age at 30 November 2020.*

<p><u>Position at the end of 2019</u> 73.55% of all students were spelling at or above the level expected for their age.</p> <p>8.26% of all students were spelling less than 6 months below the level expected for their age.</p> <p>18.18% of all students were spelling in excess of 6 months below the level expected at their age.</p> <p>75.78% of all Maori students were spelling at or above the level expected for their age.</p> <p>6.06% of all Maori students were spelling less than 6 months below the level expected for their age.</p> <p>18.18% of all Maori students were spelling in excess of 6 months below the level expected at their age</p>	<p><u>Result for 2020</u> 67.50% of all students were spelling at or above the level expected for their age.</p> <p>9.38% of all students were spelling less than 6 months below the level expected for their age.</p> <p>23.13% of all students were spelling in excess of 6 months below the level expected at their age.</p> <p>66.16% of all Maori students were spelling at or above the level expected for their age.</p> <p>9.77% of all Maori students were spelling less than 6 months below the level expected for their age.</p> <p>24.06% of all Maori students were spelling in excess of 6 months below the level expected at their age</p>
<p><u>Discussion of Variance</u> We were close to achieving the target for spelling.</p>	<p><u>Future Direction</u></p> <ul style="list-style-type: none"> <li>• Continue to set clear, agreed achievable goals.</li> <li>• Continue 'You Can Spell' programme across Rooms 1, 2, 3, 4 (including completing Professional Development for new staff).</li> <li>• Continue Quick 60 for all children in Room 6/7.</li> <li>• Continue STEPS programme for identified children.</li> <li>• Undertake inquiry into spelling teaching/learning.</li> <li>• Spelling Bee to continue spelling development.</li> </ul>



## Statement of Variance – Mathematics 2020

Goal: To raise the levels of mathematics.

Achievement Target for 2020:

*That 83% of all children will be working at or above their appropriate mathematics curriculum level with 15% working at least one level above the level expected at 30 November 2020.*

<p><b><u>Position at the end of 2019</u></b> 86.18% of all children working at or above the expected level.</p> <p>7.89% of all children working one level below the level expected.</p> <p>5.92% of all children working two or more levels below that expected.</p> <p>84.92% of all Maori children working at or above the expected level.</p> <p>9.52% of all Maori children working one level below the level expected (Near expectation).</p> <p>5.55% of all Maori children working two or more levels below that expected (At Risk).</p> <p>5.92% of all children working at least one numeracy level above that expected.</p>	<p><b><u>Result for 2020</u></b> 82.64% of all children working at or above the expected level.</p> <p>16.77% of all children working one level below the level expected.</p> <p>1.20% of all children working two or more levels below that expected.</p> <p>80.14% of all Maori children working at or above the expected level.</p> <p>18.44% of all Maori children working one level below the level expected (Near expectation).</p> <p>1.42% of all Maori children working two or more levels below that expected (At Risk).</p> <p>2.40% of all children working at least one numeracy level above that expected.</p>
<p><b><u>Discussion of Variance</u></b> The target was almost achieved this year with almost all children working at or close to the expected levels.</p> <p>It should be noted that we have changed our assessment plan and are now completing judgements against mathematics curriculum levels rather than numeracy project levels and this will take some time to embed across the school.</p>	<p><b><u>Future Direction</u></b></p> <ul style="list-style-type: none"> <li>• Set clear, agreed achievable goals.</li> <li>• Provide a balanced mathematics program (across all mathematics strands).</li> <li>• Continue to identify Junior School children requiring extra assistance at mathematics time.</li> <li>• Continue to undertake mathematics professional development including a review of how we teach mathematics in 2019/2021.</li> </ul>